



Staff Source

CLIENT SAFETY PARTNERSHIP LETTER

Dear Valued Client:

The cost of workers compensation insurance is increasing rapidly throughout the country. There are many factors contributing to these high costs, some of which we cannot directly control, but others we can - such as unnecessary injuries and lost time caused by carelessness or unsafe work environment.

In an attempt to keep our rates as low as possible, provide you the best service possible, and provide a safe work environment for our employees and yours, we want to have a mutual understanding of safety and on-the-job injury procedures, practices, and philosophies:

- Our employees will only work on jobs for which they have been assigned and trained. Any variance must be reported to our office before work begins.
- Our employees will be oriented/trained in all safety, hazardous communication (MSDS Information, etc.) and operational instructions in the same manner as any employees or as required by our policies or law including safety meetings, etc.
- Our employees will be required to wear all appropriate safety equipment.
- We will be notified immediately in the event of an accident or injury of one of our employees.
- We will coordinate appropriate medical treatment (unless it is an emergency) at a PPO or EPO (preferred or exclusive provider).
- You will notify us in the event any of our employees act intoxicated or in a suspicious manner.
- A qualified representative of our company will be allowed to obtain a report after an accident or injury to insure proper disposition of possible claims.

These areas of agreement are intended to insure a safe and productive partnership and reduce your liability to a minimum.

CLIENT: _____

STAFF SOURCE REPRESENTATIVE:

By: _____

By: _____

Date: _____

Date: _____